



## GRANTING GUIDELINES

Osprey Community Foundation was founded in 2000 to improve the quality of life for Nelson area residents by distributing income from its permanent endowment funds to a broad range of eligible organizations and activities.

The endowed portion of Osprey Community Foundation presently stands at just over \$10 million, which generates \$305,000 for granting, however, **much of the earned income is already targeted by donors for specific charitable purposes.** *Only funds generated by our non-designated community funds are available through the application process outlined here. These represent a small portion of our overall endowment.*

### 2021 SUBMISSIONS

For 2021, approximately \$35,000 is available for general community granting. In 2020, grant amounts ranged from \$500 - \$5000.

**Deadline for applications is 5:00 p.m., Tuesday, April 20th, 2020.** Grants will be awarded by the end of May. Grant recipients will normally have 12 months to complete their projects.

To apply complete the online form on our website. If you are not able to submit an electronic application please email [admin@ospreycommunityfoundation.ca](mailto:admin@ospreycommunityfoundation.ca) to request a paper application.

**Note that you are not permitted to apply for a further grant until any previously-funded projects are completed and Osprey has received the final report. Exceptions may apply.**

For further information, please contact:

Tina Choi, Executive Director, 250 352-3643, [ed@ospreycommunityfoundation.ca](mailto:ed@ospreycommunityfoundation.ca)

### Key Considerations in Preparing Your Application

- Under federal law, Osprey can provide grants only to registered charities or other qualified donees (see **Important Note** at the end). **Please ensure your charitable Registration Number is included in the application. We will be unable to review your application without this number.**
- Projects that qualify for Osprey grants serve residents of the **City of Nelson** and **RDCK Areas E and F**. (Applicants from the North Kootenay Lake, Salmo Valley and Slocan Valley areas may wish to contact our affiliates.)
- In the **budget** section under **revenues**, include all donors to whom you have applied to for funding or from whom you have already received funding for this project. Osprey may share summary information about your grant application with other local granting bodies.

### Areas of Interest

Osprey considers all eligible funding requests that address genuine need in the community. However, we particularly welcome applications for projects that include some of the following elements:

- they help build long-term community capacity and resilience,
- they involve partnerships and collaboration with other organizations,
- they take innovative or creative approaches to addressing gaps or needs, and
- they are designed to leverage further funding which will increase community impact and benefit.

**Eligible projects** may include but are not limited to the following fields of interest:

Arts, Culture and Heritage  
Environment  
Recreation and Sports  
Social and Community Services

Child, Youth and Family  
Health and Education  
Seniors  
Community Amenities

**Low Priority Activities:**

We do not want organizations to become dependent on Osprey for their operational sustainability. However we will consider grants for strategic projects that will boost an organization’s operational capacity, or for the launch of new organizations providing programs in emerging and high priority service areas of specific interest to the Foundation, if there is evidence these programs can be sustained.

*Activities of religious organizations that primarily serve their membership and/or their direct religious purposes, unless the community at large will benefit significantly.*

Other low-priority activities:

Retroactive funding  
Exclusively travel focused activities  
Scholarships

Deficit reduction  
Fund-raising campaigns  
Academic and scientific research

*Please note that applications for low-priority activities will be considered on a case-by-case basis.*

**BC Festival of the Arts Legacy Fund Applications:**

Individuals and organizations interested in applying for a grant under Osprey’s Arts Legacy Fund should read the special criteria for that fund in the **Arts Legacy Fund Guidelines**. To apply for a BC Arts Legacy Fund grant please see our Arts Legacy guidelines and complete the online application on our website.

See our website for [Grant Writing Aids](#) to help you write an effective funding proposal. For instance, a strong application is concise but readable. It explains **why this project** and **why now** and it **specifies what success looks like**.

**Important Note:**

\* Under federal law, the Osprey Community Foundation can only accept applications from *qualified donees* as defined by Revenue Canada. Qualified donees include:

- registered charities (including registered national arts service organizations);
- registered Canadian amateur athletic associations;
- listed housing corporations resident in Canada constituted exclusively to provide low-cost housing for the aged;
- listed Canadian municipalities;
- listed municipal or public bodies performing a function of government in Canada.

Such organizations will have a Revenue Canada Charitable Registration Number. Applicants must either have their own number or be sponsored by another group/organization with one. Feel free to call the Osprey Community Foundation if you would like more information on how to do that.